

# JERSEY SPORT

## 2020 COVID-19 Recovery Fund

### Grant – FAQ

2020 COVID-19 Recovery Grant Fund FAQ	
Q	What is a 'not-for-profit' organisation?
A	<p>For the purposes of Jersey law, an organization is a non-profit organization if:</p> <ul style="list-style-type: none"><li>a) it is established solely or primarily for charitable, religious, cultural, educational, social, or fraternal purposes with the intention of benefiting the public or a section of the public; and</li><li>b) it raises or disburses funds in pursuance of those purposes.</li></ul> <p>Unless it meets certain exemptions, a not-for-profit organisation will be required to register with the Jersey Financial Services Commission if it is established in Jersey or if it is administered in or from Jersey, regardless of whether or not it carries on any activity in Jersey. Organisations should therefore hold a JFSC registration number.</p> <p>For the purposes of this grant scheme, Jersey Sport will also accept applications from Jersey registered charities.</p>
Q	Can the grant scheme be used to fund salary payments which would normally be met out of the organisation's usual income?
A	No, salary payments are to be covered from other Government support schemes such as the Government Co-Funded Payroll Scheme.
Q	Can the grant scheme be used to fund ad hoc additional costs, such as increased coaching/ staffing levels which are required for an organisation to meet Government guidance when running training/ coaching/ activity sessions?

A	No, these costs should be considered and covered by the organisation when planning the event. The organisation should increase any attendance fees in order to cover any additional costs of running the event.
Q	<b>Our organisation's financial year does not follow the calendar year (1<sup>st</sup> January to 31<sup>st</sup> December). What information needs including in the application form?</b>
A	COVID-19 has impacted activities during 2020 and therefore the grant scheme applies to restrictions faced from 1 <sup>st</sup> January 2020 to 31 <sup>st</sup> December 2020. Organisations should therefore provide details of any income and expenses during this period, rather than their financial year if it differs to this.  If the restrictions and difficulties faced due to COVID-19 continue into 2021, further information will be provided by Jersey Sport and the Government of Jersey.
Q	<b>We would usually run events during the year which our organisation would make money from. Would this income be applicable to be supported from the grant scheme?</b>
A	This would depend on whether this income is essential for your organisation to continue operations. If the organisation relies on this income to meet expenses each year and cannot operate without it, then this income would meet the criteria. However, if the income is not essential and the organisation is still able to meet its expenses without this additional income, it would not be eligible.
Q	<b>Must the organisation use the grant funds in 2020?</b>
A	The grant is provided with the intention of assisting an organisation with meeting its expenses in 2020. Organisations should therefore look to spend these funds on relevant expenses in 2020 and Jersey Sport should be notified of any surplus grant funding received.
Q	<b>Will this grant fund impact the Travel Grant funds we are due to receive?</b>
A	This fund has been made available as not all funds available under the 2020 Travel Grant fund is required for travel. All travel grants which have previously been allocated will be honoured however Jersey Sport will not consider any further travel grant requests for 2020. If an organisation has received travel grant funding, it will not adversely impact their application under the COVID-19 Recover Fund as any travel

	grant funds should be used for travel expenses in accordance with the terms and conditions of issuance.
Q	<b>Do I need to physically sign the form?</b>
A	No, forms can be completed and returned electronically without a physical signature, so long as both the main contact and secondary contact are copied on all correspondence in relation to the application.
Q	<b>We have not yet incurred an expense as we currently do not have sufficient funds to do so directly. Will Jersey Sport still provide grant funding despite the organisation not yet making payment?</b>
A	It is usual for the organisation to make a payment first and then submit the claim, however, providing the organisation can submit sufficient evidence to Jersey Sport that they do not have sufficient funds to pay the expense, Jersey Sport may provide funding before payment has occurred.
Q	<b>Our issue relates to payment of rent, however our landlord is the States of Jersey. Will funding be provided to help with these rental payments?</b>
A	As part of the application form, you have been asked to provide details with regards to your rent, payments and landlord. Jersey Sport will use this information to assess the scale of rental issues faced by Sport.  It is anticipated that through this fund support will be given towards rental payments, but at this stage Jersey Sport does not have sufficient information to understand the magnitude of funding required for to support rents. If the support for rents exceeds the funding available, it may also be necessary for Jersey Sport to seek additional support or dispensations around rental payments.
Q	<b>Will we receive the full amount submitted on our grant application?</b>
A	Jersey Sport will carefully consider each application and payments will be made in order of priority to those organisations facing severe difficulties. Bearing this in mind, it may not be possible to allocate full requested amounts to all organisations. Jersey Sport may only allocate a portion of the requested amount based on assessment of the information available and the case presented in the application form. Submission of an application form does not guarantee funding will be received by the organisation.
Q	<b>Is there a maximum amount we can claim?</b>

A	No, there is no maximum amount however organisations should be reasonable in their submissions and only request a grant amount which they can provide evidence to Jersey Sport to justify. Jersey Sport may request additional documents (such as rent contracts, bank statements, financial statements etc) to assist in assessing your request. Organisations should carefully consider that the need for funding relates directly to COVID-19 and not due to financial mismanagement.
Q	<b>What is the size of the grant fund?</b>
A	The total size of the grant fund is undetermined, as it depends on the unspent funds from the 2020 Travel Grant Fund. The <u>estimated</u> total funds available for the COVID recovery fund is currently £100,000. Final funds available will be known by 30 <sup>th</sup> September 2020.
Q	<p><b>Can you provide more information with regards to the status of the organisation which we need to select?</b></p> <ol style="list-style-type: none"> <li>1. <b>Critical</b> - facing imminent collapse,</li> <li>2. <b>Severe</b> - facing collapse in coming months,</li> <li>3. <b>Impacted</b> - cash reserves starting to deplete,</li> <li>4. <b>Help needed</b> - funding will be required for any re-start costs</li> </ol>
A	<p>These criteria are to help Jersey Sport assess the urgency of your application. Whilst we recognise you may not fit one of these items exactly, please choose the option which you think best reflects your organisation's current financial status.</p> <ol style="list-style-type: none"> <li>1. <b>Critical</b> - without grant funding the organisation will not be able to survive &amp; faces collapse in the imminent future. It is vital funding is received urgently.</li> <li>2. <b>Severe</b> - the organisation's income has severely been impacted &amp; faces collapse within the coming months. Funding is still very important, but the urgency is slightly reduced.</li> <li>3. <b>Impacted</b> - the organisation's income has been impacted, however it has sufficient reserves to continue with the level of activity currently undertaken. These reserves are starting to deplete and the organisation will face difficulties if the situation continues.</li> <li>4. <b>Help needed</b> - the organisation has not encountered any additional costs yet however will require funding in order to re-start operations. For example, to cover enhanced cleaning costs that the organisation does not have sufficient funds to cover.</li> </ol>